

Draft PPTC Budget 2023-24 (updated 9/18/2023)

	2022-23 Budget	2022-23 Actuals To-Date (8/13/2023)	2023-24 Proposed Budget	Descriptions/Comments
<b>Income</b>				
Hawk-A-Thon				
Hawkathon Merchandise	\$ 1,500.00	\$ 4,308.65	\$ 3,500.00	Hawkathon t-shirt sales and tickets for raffle, drinks/food, and dunk tank
Hawkathon Pledges				
Direct Payments	\$ -	\$ 2,715.00	\$ 2,000.00	Pledges through green envelopes
Hawkathon Pledges - Online	\$ 20,000.00	\$ 14,299.63	\$ 13,000.00	Pledges through online fundraising website
Total Hawkathon Pledges	\$ 20,000.00	\$ 17,014.63	\$ 15,000.00	
Hawkathon Sponsorships	\$ 6,000.00	\$ 2,030.00	\$ 1,800.00	Hawkathon sponsorships from businesses and individuals
Hawk-A-Thon - Other	\$ -	\$ -	\$ -	
Total Hawk-A-Thon	\$ 27,500.00	\$ 23,353.28	\$ 20,300.00	Conservative estimate on income from the Hawkathon next school year.
Income From Items Sold				
Artsonia	\$ -	\$ -	\$ 120.00	Currently unknown if we will bring back Artsonia in 2023-24 Book fair money is passed through the PPTC. We write a check to the book vendor for the cash payments received. This line item does not have to be part of the next budget. The \$1 discrepancy with the Book Fair Cost of Goods last school year was due to the bank finding an extra dollar when they counted the cash
Book Fair Sales	\$ 1,900.00	\$ 1,919.38	\$ -	
Merchandise Sales	\$ 300.00	\$ -	\$ 150.00	Items sold at miscellaneous events
Year Book Sales	\$ 300.00	\$ -	\$ -	No income or expenses for TreeRing yearbooks
Total Income From Items Sold	\$ 2,500.00	\$ 1,919.38	\$ 270.00	
Other Income				
Amazon Smile	\$ 130.00	\$ 134.87	\$ -	Amazon eliminated this program earlier this year
Box Top Income	\$ -	\$ 0.40	\$ -	Annual income from Box Tops is usually not significant
Donations-Others	\$ 1,100.00	\$ 342.61	\$ 250.00	Misc. donations from sources such as the PayPal Giving Fund, individuals, and charities
Emergency Kit Donation	\$ 50.00	\$ 40.00	\$ 50.00	
eScrip Income (Safeway, etc)	\$ -	\$ 0.23	\$ -	Likely not much income from eScrip
Miscellaneous	\$ 250.00	\$ 58.00	\$ -	
Other Fundraising	\$ -	\$ 2,828.11	\$ 4,000.00	Fundraising through restaurants, See's Candies, Dunkin Donuts, Movie Night, etc. More fundraising events are expected in the 2023-24 school year
Total Other Income	\$ 1,530.00	\$ 3,404.22	\$ 4,300.00	
PPTC Memberships	\$ 2,000.00	\$ 1,237.02	\$ 1,000.00	
Total Income	\$ 33,530.00	\$ 29,913.90	\$ 25,870.00	
Cost of Goods Sold				
Cost of Goods from Items Sold				
Book Fair Cost of Goods	\$ 1,900.00	\$ 1,918.38	\$ -	Book fair money is passed through the PPTC. We write a check to the book vendor for the cash payments received. This line item does not have to be part of the budget
Merchandise Cost of Goods	\$ 1,500.00	\$ 1,488.70	\$ 500.00	Miscellaneous costs such as those for printing flyers, prizes for students related to fundraising. This budget line item was used for Hawkathon t-shirts in 2023, but t-shirt costs will be part of "Hawk-A-Thon Cost of Goods-Other" in the 2023-24 budget, which is why this was reduced by \$1,000
Year-Book Cost of Goods	\$ -	\$ -	\$ -	No income or expenses for TreeRing yearbooks
Total Cost of Goods from Items Sold	\$ 3,400.00	\$ 3,407.08	\$ 500.00	
Hawk-A-Thon Cost of Goods				
Hawkathon Sponsorship Expenses		\$ 45.42	\$ 100.00	Misc. costs such as raffle permit fee and thank you cards. This was accidentally not budgeted for in 2022-23.
Hawkathon Supplies	\$ 900.00	\$ 890.30	\$ 1,000.00	Food, drinks, lap prizes, lanyards, etc.
Hawk-A-Thon Cost of Goods - Other	\$ -	\$ -	\$ 1,200.00	T-shirts and other misc. Hawkathon supplies and prizes
Total Hawk-A-Thon Cost of Goods	\$ 900.00	\$ 935.72	\$ 2,300.00	
Other Inc - Cost of Goods Sold				
Misc - Supplies	\$ -	\$ 115.84	\$ 200.00	Misc. supplies. This was accidentally not budgeted for in 2022-23.
Total Other Inc - Cost of Goods Sold	\$ -	\$ 115.84	\$ 200.00	
Total COGS	\$ 4,300.00	\$ 4,458.64	\$ 3,000.00	
Gross Profit	\$ 29,230.00	\$ 25,455.26	\$ 22,870.00	
<b>Expense</b>				
Campus Improvements				
Beaut. Comm. - Maint. & Repairs	\$ 5,000.00	\$ 514.44	\$ 5,000.00	This was for relatively major items, such as fence replacement and hiking trail clean-up. That work has not happened so far this school year, but perhaps they will in 2023-24. Volunteers will be needed

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Disaster Preparedness	\$ 250.00	\$ -	\$ 500.00	Replacement of emergency supplies. Exact cost is unknown as of 9/18/2023. Inventory needs to be taken of what has expired
Garden Club	\$ 1,000.00	\$ 1,000.00	\$ 2,000.00	The Garden Club asked for its budget to be doubled for the 2023-24 school year for the construction of a butterfly oasis.
Playground Equip/Supplies	\$ 650.00	\$ 114.84	\$ 500.00	Does not include P.E. equipment
<b>Total Campus Improvements</b>	<b>\$ 6,900.00</b>	<b>\$ 1,629.28</b>	<b>\$ 8,000.00</b>	
<b>Classroom Grants - General</b>				
TK			\$ 1,550.00	
K & 1st Grade	\$ 1,000.00	\$ 799.23	\$ 1,550.00	The budget for this in the 22-23 school year is the total of the K and 1st grade classrooms
2nd Grade	\$ 500.00	\$ 500.00	\$ 1,550.00	
3rd Grade	\$ 500.00	\$ 147.82	\$ 1,550.00	
4th Grade		\$ -	\$ 1,550.00	The budget for this in the 22-23 school year for 4th grade is noted in the row for 5th grade, since there was a 4th/5th combo class
5th Grade	\$ 500.00	\$ 795.19	\$ 1,550.00	
<b>Total Classroom Grants - General</b>	<b>\$ 2,500.00</b>	<b>\$ 2,242.24</b>	<b>\$ 9,300.00</b>	
<b>Educational Support</b>				
Instructional Support Materials	\$ 500.00	\$ 501.57	\$ 750.00	
Main Library	\$ 1,000.00	\$ 964.93	\$ 1,500.00	Increased by \$500 to allow for purchase of more books
Sports Programs	\$ 1,500.00	\$ 1,415.05	\$ 1,200.00	Increased from \$500 to \$1,500 last school year for the purchase of new P.E. equipment. A new line item for the P.E. teacher is included in the 2023-24 budget. Costs include the purchase of new jerseys, which may be offset by selling those that were purchased previously that did not fit well and were not used.
Subscriptions - Educational	\$ 200.00	\$ -	\$ 200.00	
Teacher Wish List				<b>Merged with classroom wish list budget line item.</b>
TK			\$ -	
K & 1st Grade	\$ 4,100.00	\$ 3,215.90	\$ -	Additional funding was allocated in 2022-23 for the purchase of new student desks in Kindergarten. The budget for this in the 22-23 school year is the total of the K and 1st grade classrooms
2nd Grade	\$ 750.00	\$ 524.95	\$ -	
3rd Grade	\$ 750.00	\$ 750.00	\$ -	
4th Grade	\$ -	\$ -	\$ -	The budget for this in the 22-23 school year for 4th grade is noted in the row for 5th grade, since there was a 4th/5th combo class
5th Grade	\$ 1,000.00	\$ 1,000.00	\$ 3,300.00	<b>\$3,300 for coding robots (Ozobots) mentioned at the March 2023 PPTC meeting</b>
School Counselor			\$ 200.00	New budget item for 2023-24
Physical Education			\$ 500.00	New budget item for 2023-24
Resource Specialist Program (RSP)			\$ 500.00	New budget item for 2023-24
Response to Intervention (RTI)			\$ 500.00	New budget item for 2023-24
<b>Total Teacher Wish List</b>	<b>\$ 6,600.00</b>	<b>\$ 5,490.85</b>	<b>\$ 5,000.00</b>	
Watershed Festival Misc.	\$ -	\$ -	\$ -	Currently, the Watershed Festival is not expected to return in the 2023-24 school year. The money reserved for this will remain untouched.
<b>Total Educational Support</b>	<b>\$ 9,800.00</b>	<b>\$ 8,372.40</b>	<b>\$ 8,650.00</b>	
<b>Field Trip Fund</b>				
TK			\$ 1,460.00	
K & 1st Grade	\$ 400.00	\$ 63.00	\$ 1,460.00	The budget for this in the 22-23 school year is the total of the K and 1st grade classrooms
2nd Grade	\$ 200.00	\$ 42.99	\$ 1,460.00	
3rd Grade	\$ 200.00	\$ 97.20	\$ 1,460.00	
4th Grade		\$ -	\$ 1,460.00	The budget for this in the 22-23 school year for 4th grade is noted in the row for 5th grade, since there was a 4th/5th combo class
5th Grade	\$ 750.00	\$ 1,720.40	\$ 1,460.00	This was underfunded in 2022-23 and did not include the costs for the end-of-year field trip to the Silliman Center. Donations from parents have not typically covered the cost of field trips last school year.
<b>Total Field Trip Fund</b>	<b>\$ 1,550.00</b>	<b>\$ 1,923.59</b>	<b>\$ 8,760.00</b>	
<b>Class Parties Fund</b>				<b>Included as part of Classroom Grant line item</b>
TK			\$ -	
K & 1st Grade			\$ -	
2nd Grade			\$ -	
3rd Grade			\$ -	

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4th Grade			\$ -	
5th Grade			\$ -	
Total Class Parties Fund	\$ -	\$ -	\$ -	
Leadership				
Fifth Grade Promotion Ceremony	\$ 500.00	\$ 1,714.08	\$ 1,800.00	Also includes 5th grade end-of-year field trip
Hospitality/Kitchen Supplies	\$ 800.00	\$ 439.12	\$ 800.00	
Miscellaneous	\$ 50.00	\$ 58.67	\$ 50.00	
Staff Appreciation	\$ 300.00	\$ 226.08	\$ 300.00	
Student Initiative	\$ 100.00	\$ -	\$ 100.00	
Student Leadership Council	\$ 250.00	\$ -	\$ 250.00	Surplus prizes from previous years will decrease the expenditures under this line item next school year
Total Leadership	\$ 2,000.00	\$ 2,437.95	\$ 3,300.00	
Miscellaneous Expense	\$ 500.00	\$ -	\$ 500.00	
PPTC Management				
Communications	\$ 420.00	\$ 395.57	\$ 600.00	12 months of Constant Contact at \$20 per month and Zoom at \$15.99 per month. Also includes printing costs for flyers, posters, and misc. items The expenditure for last school year was larger than normal, mostly due to the need to purchase more checks
Financial and Admin/Bank Fees	\$ 50.00	\$ 170.45	\$ 50.00	
Insurance	\$ 350.00	\$ 350.00	\$ 350.00	
Pizza for PPTC Meetings	\$ 250.00	\$ 195.53	\$ 250.00	
PPTC Management - Other		\$ -		
Total PPTC Management	\$ 1,070.00	\$ 1,111.55	\$ 1,250.00	
Program Support				
Art In Action Program	\$ 3,000.00	\$ 1,075.00	\$ -	We have a Music Specialist funded through Prop 28 teach the lower grades next school year. No need to fund this item
Art Supplies for Lunch Bunch	\$ -	\$ -	\$ 200.00	New budget item for 2023-24 Sing-A-Story (TK through 3rd grade) is now included as part of this line item.
Assemblies	\$ 3,000.00	\$ 2,294.99	\$ 3,600.00	Likely not needed due to PlayCV
BACT Theater Program	\$ 1,000.00	\$ -	\$ -	Not sure if needed for 2023-24. A parent sponsor will be required to bring back this program.
Extracurricular-Lego League Jr	\$ -	\$ -	\$ -	
Fine Arts Festival	\$ 1,000.00	\$ -	\$ 1,000.00	
Jr. Naturalists	\$ 200.00	\$ -	\$ 200.00	
Lexia Reading Program	\$ -	\$ -		Removed, since we already have some Lexia licenses. The \$7,560 was divided by six and distributed amongst the classrooms for field trip funding
Music Instruction				
Music Coordinator	\$ 4,000.00	\$ -	\$ -	We will have a Music Specialist be teaching the lower grades next school year through Prop 28 funding. More info about this is expected by the end of the current school year
Music Materials	\$ 500.00	\$ -	\$ -	Costs for music materials covered by Prop 28. Funding not needed for music materials
Total Music Instruction	\$ 4,500.00	\$ -	\$ -	
Odyssey of the Mind	\$ -	\$ -	\$ 1,100.00	This program requires at least two devoted parent volunteers who will need to take a day long coaching session in order to lead a group of 3rd-5th graders. Unknown if this program will be back in 2023-24, but program funding is included in the budget just in case.
Program Support - Other	\$ 1,200.00	\$ -	\$ 1,000.00	
Sing-A-Story				Merged with assemblies line item
STEM Program(s)	\$ 750.00	\$ -	\$ -	Science teaching materials are funded through the School District. This budget line item was unused in 2022-23
Total Program Support	\$ 14,650.00	\$ 3,369.99	\$ 7,100.00	
School Events				
Back-to-School Picnic	\$ 200.00	\$ 220.10	\$ 250.00	
Fall Festival/Halloween	\$ 250.00	\$ 225.38	\$ 250.00	
Family Camp-Out	\$ 750.00	\$ 337.06	\$ 750.00	
Kindergarten T-Shirts	\$ 479.01	\$ 479.01	\$ 800.00	More shirts needed this school year compared to the 2022-23 school year
Miscellaneous events	\$ 800.00	\$ 474.24	\$ 800.00	
Movie Nights	\$ 1,200.00	\$ 367.28	\$ 850.00	Reduced to \$850, since movie licensing costs no longer need to be included. The PPTC will use the same movie license to be purchased by the CVUSD, which covers both indoor and outdoor moving screenings. Assumed there will be two Movie Nights in 2023-24.
Spring Concert	\$ 800.00	\$ -	\$ 800.00	
Z-day Carnival (Last day)	\$ 100.00	\$ 100.00	\$ 100.00	
Total School Events	\$ 4,579.01	\$ 2,203.07	\$ 4,600.00	
Special Projects	\$ 700.00	\$ -	\$ 700.00	

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Teacher Support	\$ -	\$ -	\$ -	Teacher support is included on other line items, so this line item is not needed
Technology				
New & Maintenance	\$ 900.00	\$ 394.79	\$ 1,200.00	Included costs to replace second set of A/V equipment that is currently broken
Website Maintenance	\$ 204.00	\$ 204.00	\$ 250.00	
Total Technology	\$ 1,104.00	\$ 598.79	\$ 1,450.00	
Total Expense	\$ 45,353.01	\$ 23,888.86	\$ 53,610.00	
Net Income	\$ (16,123.01)	\$ 1,566.40	\$ (30,740.00)	