



Palomares Elementary

PPTC General Meeting

Agenda

Location: Science Room

Date: Tuesday, October 18, 2022

Time: 6:30pm

I. Call to order/Welcome

Called to order: 6:39

Attendees:

Lezra Chenportillo
Corinne McCombs
Cynthia
Elisa
Ramona
Chandra
Jamie
Matt Ginn
Josh Hogan
Sharon Pipkins
Kyle Lei
Jamal
Peter Tomita
Janet Pablo
Fred Liu

II. Principal Message

This week collecting new pairs of socks for socktober like last year. We're really talking about what can we do to give back to others. Sometimes it's about giving and what do we get out of giving. How does it make people feel. A Small way to give back to our community. Collecting socks through Friday oru last day and student council reps will count and let us know following Friday what we collected and then work to get themt o the shelter. Can be kids, infant, women, men's socks.

CA great shake out drill at 10:20 am more of an intensive drill than we've done in the last few years. Decided to step it up this year. Have already practiced once about drop, cover hold on. Will do evacuation and will run through some practices of emergencies not just count and return to class. It will take 20 mins. Will have missing people staff will be required to find. Have asked a few parents to come on campus and pretend to pick up their kid. Have asked parents to leave around 10:20 and arrive based on how long it takes them to get here. Will do release practice with staff and parents. Practice having reunification and getting child. Tell kids most important thing is to listen to grown ups. Make sure listening to teacher and discuss why it's important to practice. Staff talks about so many things to practice so basically focus on staying calm and going through process. First thing getting them out safely and accounted for then can do triage if any injuries, looking for people, reunifying, first aid, depending on situation. Parent club is helping look through supplies again for emergency preparedness. Might be close to expiration date and might have to do reordering has district funds and PPTC funds with new families who come. Doesn't get replenished every year. Water, emergency kit supplies like food bars. If there was an emergency that happened, ask families to work with staff because parents might be in a panic and will tell people where to wait and might take a few minutes. Especially if you live super close might have to take time to allow staff to. Might have to switch evacuation place redwood grove area, etc depends on the situation and where they need to go

If they can there will be notifications and alerts to tell where they are to come get your child.

Jamal asked if there was some route on redwood christian property and they have done clearing so it is accessible. Rochas have given permission if the need to use that space for evacuation.

Peter asked if there's a contingency communication if internet and landline is down. District has short wave radios but district has another situation put in place. Couple of years issues with radio system to work with Palomares location but frequency has been figured out and can now hear district office and they can hear Palomares.

Scenario can use internal radios here but can't reach district. Have back up situation

Jamal asked regarding emergency food supplies, they're in storage bins packaged by class Marc Bennet and a para helped with bins have bars and water. Sheila went in and checked the dates last year

Next week is red ribbon week children had red ribbon bracelet contest fliers sent home. Used to be being drug free, we talk about healthy choices choosing good foods, not touching things you don't know what they are etc medicine. Encouraging everyone to wear red next Wednesday

Virtual parent academy Tuesday night sent out email today with flier and google link to a form to get people to attend. Hoping virtual allows for greater participation. Talk given by Ms. Hall talking about MTSS and how we support all students academically, behaviorally and socially at our school. Encourage you to participate and log in. Dr. Tomita will tell kids Friday that they can get a homework pass if parents go. It's your choice if you use them. But it's an incentive to get you there. It's 6-7pm and once you RSVP Dr. Tomita is going to be sending a calendar invite with a link on there.

We have no school on Veteran's day 11/11 but 11/10 it's our

turn to present to school board it's always nice when our school community comes out and shows support. If you can come out to cheer us on in audience that would be great. It's at board room at district office at 4400 Alma ave. Board room is all the way to the left and the door will be open. Hope you can come and see the kid's artwork which will be up in the district. Can walk halls and see kids artwork. It's 6pm meeting time. All 5 teachers will be speaking that night.

Saying thank you for PPTC board starting us off in strong way with ice cream social fun and being really positive. Lots of good things to come and excited about this year. Included in that is lunch bunch happening 2x/week as alternative to lunch time. Ms. Fisher started having one in science room and Corinne reached out and asked if it would be possible to do another day or two but only one worked because of RTI schedule. Corinne started 12:20-12:40 had fun very art focused. They were calm and talking and having a good time. A choice for kids who don't want to be out on the yard at that time.

Mrs. Pipkins coming in to say thank you because teachers feel so supported by you and thank you for allowing us to do what we need to do in our classrooms and supporting us. Dr. Tomita thanking Ms. Collard with the great idea for display case a tree starting to form there. Teachers are talking to kids about what they're grateful for and adding leaves to the tree.

Josh asked if Mrs. Collard can be in pick up line to make a smooth process. Dr. Tomita says most important thing is kids are getting to school safely.

Matt Ginn asked about emergency notification system and she said it's usually Parent square but if it's immediate a text message. You can edit settings in parent square for text or email and change language and time of day for emails.

III. Budget/Treasurer Report

Kyle is talking about latest budget report it's on back of agenda. Column is second from left is budget approved from

last meeting with minor correction for yearbook sales that someone brought up. Column all the way on the left is what has happened from the school year so far. Every month updating PPTC documents tab to show the budget. It's pretty self explanatory so far this year have brought in \$1,000 and brought in \$200 from Benevity. Expenditures are currently at \$4,607, which includes an assembly for CA Weekly Explorer happening in April. Some expenditures for class wishlists and grants and had ice cream social listed under Leadership: Hospitality and spent about \$400 for kindergarten t-shirts. Under income something for bookfair sales \$1,918 just in cash. Chandra is talking about that next. Discrepancy between what we took in and what we have because bank counted \$1 more when their machine counted it.

IV. Report about book fair

Chandra said we switched from scholastic to literati went very well smooth set up and pack up. Sold \$4500 worth and teachers got their entire lists. Library has \$1,000 to spend throughout the year.

V. Upcoming PPTC Events – Need volunteers

a) Harvest Festival-still need more carnival game volunteers. PPTC is providing games we just need people to man the booths. All of you here should sign up or encourage people in classes to sign up. We need manpower to get things rolling. Cynthia even recruited her children to volunteer. Are supplying pumpkin pie and popcorn. Aren't selling anything. This is for the kids and another way to tell them good job. Encouraged Mr. Hogan to sign up for fundraising committee. Harvest festival is something we wanted to give to the kids and not have parents worry about it. Wants it to be fun for everyone because they can attend during school hours. Roula said she'll get the email sent out tomorrow to room parents. Harvest Festival is 10/31 can wear costumes. Doing parade first and take photo first in amphitheater. Dr. Tomita said that will be better and can coordinate. PPTC will begin set up 12:45 and parade along upper field track. Games will be on the inside of the upper field and use black top as well.

Jamal asked about the games, golfing, ring toss, face painting, bean bag toss, bowling,

Peter said to ask Mrs. Catrina about games. Ramona pulled out cut outs. Coordinate with Mrs. Collard so the maintenance doesn't turn on sprinklers and also see if someone during school Monday could water down track so it's not a dusty mess.

b) Light Festival – Josh Hogan and Peter Tomita

Already registered and committed to Light Festival. Schools get in for free no registration cost. 3-9pm but parade probably won't start until 5 or 6pm. It's a parade down Castro Valley blvd from bank of america and comes all the way down to redwood rd turns around and goes back up. Light parade anything with lights. Had kids riding bikes with lights but brought flotilla out and Josh goes all out. The parade starts at like 6:30 or 7. It's a gathering and shuts streets down. On 10th should have after school decorating event can hang lights on float and get everyone involved. In past, week before Josh stood in drop off line and handed flyers out. Day before decorate. Inside of float have black lights and kids show up in white shirts they don't care about and get reflective glowing paint can decorate.

Theme this year is saluting first responders and military. Have all the flags police, fire, paramedics, armed services and carry them but might mount them on the float this year. Make sure it's well lit.

Corinne said maybe we should have kids dressed up as first responders. In the past, always has a great turn out on light parade. Rowell ranch parade turn out wasn't as high but think it was due to covid. Usually 5th graders guaranteed in float and parents who volunteered can still walk along and ride scooters.

Lezra asked if they played music but can't throw things off the float.

Corinne said kids walking could hand out, but no it's not allowed per Peter. Corinne suggested bubble machines and Peter said they can have it.

Lezra asked about a chant and Peter said right before judges booth they sing the school song.

Roula asked if they have all the lights they need. Josh said he thinks they're pretty good on lights but bring a light or bubble machine if needed. Students can bring own lights and decorate cars

and bikes and bodies.

Lezra asked if we could get bulk glow sticks and Peter said we've done that before and it's a great idea.

Roula thanked Josh and Peter for taking the lead on that.

c) Sub committees (review from last meeting)
Need to get more volunteers for sub committees.

Ericka and said they can be on campus and be lead for answering questions while on campus. Doesn't have time to write grants. Beautification is most volunteers we got. Can give Jamie beautification list but was mostly talking about Garden club. Cynthia said with beautification we want to try to do watershed and junior naturalists. Ericka McNally made really detailed powerpoint excel budget and is working on securing more funds for it to be sustainable. They were saying main issue for the garden club is deer coming to eat all materials, but we're actively building out the program dn with healthy amount of volunteers going forward.

Josh asked if we're lookingfor volunteers to come

and work. Elisa said we'd like to have common goals and knock down goals to make it safe and presentable.

Jamal said those were big events with lots of people from community and can make friends at those events. 40-50 people here Peter said you have to put out notification. Cynthia said we need to get dates situated and talk to MOT and we don't have to do 8 hr days we can do multiples. Might get more success if it was one day. Peter suggested end of this month all sports done until March so that's usually what holds people out. Peter suggested November, December and January.

Jamal asked how much can be

Dr. Tomita says here are all the projects needed and she gives it to MOT director and he'd return it with yes, no marked so it's clear what can be done. Clearing trails need to be very careful with what is native and what is a weed. Need to be very mindful of who is doing the work and how much they know about clearing out.

Mrs. Pipkins asked if we're thinking of hiring

someone out. Elisa said we're trying to see how much we can get done with happy labor and what we can do. Mrs. Pipkins said we do want to do junior naturalist in the spring.

Cliff worked on a grant for Palomares and the whole side behind MPR and everything aligned and didn't expect it to happen this year but it worked out. Fire clearance is really good now. District did some and then matching part from MOT.

Ramona asked about trees in front of school and along the creek with leaf build up and wandered about maintenance. Tree part can be put in order for. Leaves along where cars park.

Matt said it's the leaves along Redwood Christians property along Palo Verde. Problem with walking along in that section and hazard with parking especially in rain.

Ramona asked when junior naturalist program starts. Mrs. Pipkins said in spring and used to try to coordinate it with science expo and map out certain number of weeks back but this year just in the spring.

Ramona asked if we can coordinate with which areas Mrs. Pipkins needs so areas to focus on.

Mrs. Pipkins asked if outdoor classroom had been cleared by people doing work.

Mrs. Pipkins said gate behind library and can make your way down and when there's water you get down to the bottom and can explore. Other option in the upper field another gated area and can make your way from playground and one farther where other outdoor classroom is and head down. Right now trails, took kids on one of trails and it was climbing under trees. Another outdoor classroom up on the hill and is really lovely but it's you can't get down there. Peter volunteered to walk up there and investigate.

Peter promised Mrs. Pipkins trails back.

i) CV outreach lead request ASAP Lezra is taking lead and is program to adopt family for Christmas.

Will discuss if we're doing food drive and get in touch with people. Dr. Tomita requested outreach program to be done and don't know what's going on without rep. Lezra said it's a great thing to be involved in.

ii) Safe Routes to school lead request ASAP waiting on Azadeh to confirm

interest in it.

d) Hawkathon-decided in spring, haven't confirmed date yet want campout.

Fundraising has offered Pizza Express from Jen Gonnelli weeklong

Movie night awesome community builder. It was 30 degrees out. December 9th for movie night on calendar

Tshirt and sweatshirt online pop up for next week or week after, sometime this month. This year they have sweatshirts in stock. Can do with logo in front or on the side. Or can do zip ups or can do both. Had plaid pajama bottoms at one point. Ramona found box of pajamas in shed and shirts but they're dusty. Can we sell them? What would sale price be? \$5 shirts, jackets and pajama bottoms. Sell them at movie night.

VI. New Business

Josh asked Bay Area Children's Theater is it happening? Last time, Playcv asked if interest was in it. And were trying to do it with ticket sales so they didn't have to ask for money. Asked if \$1,000 had to put up from parent club like historically but Amy didn't want that, was hoping for different funding source. Cynthia clarified it's after school with play cv. Ramon asked if it would be same type of program where anyone could audition. Most of schools it's 4-5 but ours would be 3-5 maybe even 2nd. Dr. Tomita said check interest in upper grades first. PPTC doesn't have to put any money in per conversation with Amy.

Jamie asked if donations are still tax write off and can be individual. It's just like a hawk athon format donation. We take it all.

Corinne said could do family photos straight to PPTC from pictures taken at family movie night. Would be all digital. Could be family photos. Volunteered to come early before movie.

Call for volunteers to get this up and running. Cynthia is connecting with people who already signed up.

VII. Adjournment Called for adjournment at 7:40